



Town Commissioners Budget Work Session

Meeting Summary

March 4, 2026

The Town Commissioners held a budget work session that began at 5:30 p.m. Information available to them from SDAT regarding the Constant Yield Rate, the amended draft budget that included preliminary decisions from their previous budget work session held on January 21, 2026 and comparative information regarding historical municipal tax rates was provided by the Town Clerk.

The Town Commissioners first reviewed the draft budget data from the previous workshop and made minor changes to income from anticipated Highway User Revenue Funds (reduced from ~\$50,000 to ~\$30,000) and then reduced General Government Professional Services (anticipated expenses from \$90,000 to \$70,000).

The Commissioners then discussed beginning to make payments towards the total due the County related to the transition of the Utilities from the Town to the County. An amount equal to ~\$930,000 based on the County analysis provided and attached to herewith.

The discussion then became one focused on whether or not there was a desire or need to raise the Town property tax rate this year. After significant discussion – the Commissioners were all in agreement that given the combination of increased assessments, current Town environment due to recent events and the need for an upcoming election that the preference was to keep the current Town tax rate, spend conservatively, work diligently to resolve outstanding QBO issues as soon as possible to minimize professional services expenses and when reviewing balances for the FY28 budget that a good faith effort to pay more toward the County debt would be a first priority.

President E T Kimble and the Commissioners then asked that the Town Clerk prepare a formal draft of the FY27 budget and present it to the Town Commissioners for consideration and outline the path forward to provide the information to the Commissioners and the State as required.



Town Commissioners Meeting Minutes

March 4, 2026

Commission President ET Kimble called the meeting to order at 6:30 p.m. and everyone stood for the recitation of the Pledge of Allegiance.

A motion by Commissioner Dilks and seconded by Commissioner Haag to approve the 2.18.26 meeting minutes - passed by a voice vote.

Press and Public Comment

Commissioner Kimble then open the meeting for public comment

Sharon Andrews with the Sudlersville Betterment Club shared that the plans for the “Old Time Baseball Game in October were progressing. In honor of “Jimmy Foxx month”, the Park had been rented for the event on October 10, they planned to have music and QACTV would be there to film. A grant had been received from the MD250 organization to support the event and help cover the costs. They were hopeful to ask the Fire Company if the “old” firetruck could be put on display. Sharon also reminded everyone that the museum is open the first Saturdays from 10 am -2 pm.

Commissioner Terms

While not a specific agenda item, the discussion turned to Town Commissioner Terms and when individual terms would be up for re-election/re-appointment. Ultimately, it was determined the following:

May 2026	Commissioner Griffith Commissioner Costa Martin (filled an unexpired term)
May 2027	Commissioner Dilks (filled and unexpired term)
May 2028	Commissioner Haag Commissioner Kimble

The Town Clerk will carefully review the Town Charter and put together a calendar to ensure that all dates are met. The Clerk will also reach out to the County Board of Elections and ask for a current list of the registered voters in Sudlersville as they would be

eligible to vote in the Town Elections and take the necessary steps to ensure the residents of the Town are made aware of the opportunity to register to vote in the upcoming election.

Commissioner Haag agreed to help re-create form for submittal to run as a Town Commissioner.

Old Business

Adoption of Ordinance 2026-101 Updated Fee Schedule – Approve public notification in newspaper. After discussion and concerns voiced to ensure the proposed fee schedule reflected the Planning Commission and Town Commissioner’s intent. It was agreed to have the Clerk re-visit the document and ensure the overall intent to pass all development review costs for subdivision and site plan approval onto the developer or legal counsel and that there is currently no preference given to fees charged by an inspection agency.

On a motion by Commissioner Kimble and seconded by Commissioner Dilks, passing with a voice vote, instructions were given to the Town Clerk to bring the document back to the Town Commissioners for reconsideration at their April 2026 meeting.

Adoption of Economic Development Strategy

On a motion made by Commissioner Haag and seconded by Commissioner Dilks and approved by a voice vote, the Sudlersville Economic Development Strategy as presented at the 2.18.26 meeting by John Stover & Associates (Leslie Gray and Aaron King).

Direction to the Town Clerk was to share the adoption with Heather Tinelli, QAC Director of Economic and Tourism Development and ask that plans move forward with participation in Sustainable Communities with Department of Housing and Community Development as well.

First State Inspection Agency

On a motion made by Commissioner Dilks, seconded by Commissioner Haag and affirmed by a voice vote, the Commissioners agreed to move forward with First State Inspection Agency for the Routine Inspection of Rental Properties Process and the implementation of a joint process to ensure the bi-annual inspection process went smoothly for the town property owners, the Town and First State Inspection Agency.

MDA Mosquito Control/Costs

The Town Commissioner took no action on the MDA proposal submitted for mosquito control and asked that outreach to Shore Rivers regarding the costs of alternative options and a potential presentation in April be evaluated.

Silcox Engineering Retainer Options

Commissioner Haag indicated he had been in touch with the Silcox Engineering firm to clarify if any of the 3 options provided contained a “no retainer option”. The subject will be revisited at the April meeting.

New Business

Website and Facebook Presence – it was shared that with the joint efforts of Commissioner Haag (website) and the Town Clerk (Facebook) the Town has a new online presence. They have been created to mirror one another to provide a consistent online appearance. While both are a work-in-progress, it was agreed they are a step in the right direction.

Outreach to share and like was encouraged and efforts will be made to ensure consistent posting are made to the Facebook page to include Town meetings and events.

Code Update – while researching the cannabis language in the Town Code, it became evident there was a formatting issue. It was also shared that the language added may be inconsistent with current MD law. Before making any changes to update the Code, the Town Commissioners have asked the Planning Commission revisit the cannabis language to ensure consistency and report back.

MML Upcoming Summer Conference **June 14-17, 2026**

The Commissioners reviewed the information included in their packets regarding the upcoming summer conference in Ocean City and will consider participation and enrollment at the early bird rates over the next couple of weeks.

Agency Reports

Planning Commission

Brief discussion on the cannabis ordinance, code changes related to vehicles and the need for 2 additional PC members ensued.

Library - See attached monthly report

Town Clerk Update

Audit and QB update

In response to Commissioners questions regarding the Barclay funds and if they had been returned to the Town – the Town Clerk offered the email that had been sent to each of them with an explanation from Alan Quimby, Director of QAC Public Works complete with corresponding and supporting documentation. Said documentation is attached to these minutes for continuity.

Trash RFP

The Town Clerk indicated the Sudersville Town Trash contract with Bigg Tyme Trash had been forwarded to Shane Moore with QAC for review as suggested at the last COG meeting. His response indicated the County would like to see all the Town's supporting the Midshore program and offered a copy of Church Hill's Contract which has sample language under Contractor's Responsibilities 2-D - Mid-Shore Regional Solid Waste Facility shall be the sole site for disposal of all solid waste collected within the Town. Shane also indicated Section E of the current Town contract is great and should be included in the next reiteration regarding complaints about leakage (both hydraulic and trash juice) on County roads.

Income/Expenses

- 1. Queenstown Bank Account Balance/Approval/Payment of Outstanding Bills
The 2/28/26 Queenstown Checking account balance is \$324,7814.33.
The Town Commissioners acknowledged the deposit of \$14,302.23 from the State of MD that had been indicated as outstanding at the last meeting (not included in the above end of month balance.
The Town Commissioners approved the payment of \$5,108.96 for bills that had come due since their 2.18.26 meeting.**
- 2. Based on a suggestion from Commissioner Kimble, a motion was made by Commissioner Dilks and seconded by Commission Haag to approve the payment of recurring bills (telephone, electric, trash, propane, water and sewer etc.) has they are received to avoid late fees that are being incurred by waiting to approve all bills at the monthly commissioner meetings. The motion was passed by a voice vote with the assurance that full documentation of the financial status would be available at each meeting to reflect the current balance, payments and income in the Town's account(s).**
- 3. The Town Clerk then brought up the trailer tags were not renewed and there needs to be direction on next steps on disposition of the trailer. It was agreed to ask Ron to put it out front for sale.**
- 4. The Town Clerk will follow-up with LGIT regarding the insurance renewal and other information included in their recent workshops and will report back to the Town Commissioners.**
- 5. Use of the Town Hall meeting room for a meeting hosted by Sean Kenna and the establishment of a charter school in QAC was approved. Assistance with accessing the room will be through the Clerk or Commissioner Costa Martin also advised she would be available on the Saturday date.**
- 6. The Town Clerk indicated an application for appointment had been found in the files and would be placed on the website and Facebook page indicating a need for Planning Commission members.**

- 7. The email from the SLFRF (State and Local Fiscal Recovery Funds) section of the U.S. Department of the Treasury was shared. The Town Clerk will reach out to the appropriate entities and people to establish the Town's current submittal details and determine what is needed to formally close the report.**

Town Commissioner Roundtable

Commissioner Dilks – asked about zoning charts, tax offsets – will there be a reduction and about changes to the Charter language regarding residency to participate on Boards and Commissions from 2 years to one year.

The event attended Tuesday night by Commissioners Dilks and Cost-Martin offered an asset map for activities in and around Sudlersville. Specifically the “footsal” court at the park is in search of a coach for the program after school.

There are also opportunities to pair youth and businesses to explore apprenticeship opportunities with high school seniors.

The group will be placed on the April 1, Town Commissioner agenda to share the vision and specifics with the Commissioners.

Seeing no other business, the Commissioners adjourned the meeting at 7:42 pm.